

BRILLIANT BRICKS RETURN TO FACE TO FACE LEGO CLUBS - RISK ASSESSMENT

School:	Shottermill Junior School	Group:	Yr 3 – 6 (individual groups)	Location:	Non Fiction room	Assessor*:	Sarah Earis	Date:	9 th October - 2020
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HAZARD:

DIRECT OR INDIRECT TRANSMISSION OF THE COVID-19 VIRUS

LOCATION	ELEMENT	RISK of TRANSMISSION by	RISK to	CONTROL MEASURES
Non Fiction Room	Arrival	Lack of social distancing	Club Leader & children	Children will be asked to sit next to a box of LEGO ready to start – Club Leader to be 2m apart
Non Fiction Room	Session	Lack of social distancing	Club Leader & children	Club Leader will wear a visor
Non Fiction Room	Session	Contamination	Club Leader & children	Hand sanitiser used at start/end of the session and tables and chairs sanitised at the start and end of each session.
Toilets	Session	Lack of social distancing	Club Leader & children	Use the disabled toilet in the library and toilets opposite the non fiction room to ensure no contact with other after school sessions/year groups
School	Session	Person with COVID-19 symptoms	Club Leader & children	Children must not attend club if symptoms are exhibited at school, parents to be contacted for urgent collection. The child in question will be asked to sit in the library away from others, their box of LEGO removed. The area will be sanitised after the child has been collected.
Non Fiction Room	Session	Equipment contamination	Club Leader & children	Equipment sprayed with sanitiser before and after use and left between sessions for 72 hours
Non Fiction Room	Session	Distribution of Equipment	Club Leader & children	Club Leader will have already placed equipment out on tables.
Non Fiction Room	Session	Sharing of Equipment	Club Leader & children	There will be no sharing of equipment – LEGO boxes will be topped up throughout the session
Non Fiction Room	Session	Mixing of groups	Club Leader & children	No mixing of year groups, other teachers or parents
Main door	Departure	Contact with parents	Club Leader & children	Children will be asked to line up outside the main door and will be leave with their parent or guardian – the Club Leader will stand 2m distance away. Parents will be reminded to observe social distancing when waiting to collect.

APPROVED BY Shottermill Junior School (Name, Role and Date) | Louise Gallagher, School Business Manager, 15/10/2020